

## QUARRY HILL PTO MEETING MINUTES

Wednesday, November 4, 2020

7:00 p.m.

### I. Welcome

- BIG THANK YOU for the pumpkin parade! Enjoyed by everyone and would like to do for years to come!

### II. Principal's Report

- Elementary level lists are done
- Cohort groups A (Monday/Tuesday) & B (Wednesday/Thursday); everyone virtual on Fridays
- A lot of planning into reopening
  - New procedure for chromebook swap; email Pat and/or Virginia and pick up will be at QH
  - Schedule will change slightly once hybrid begins; info. will come from teachers
    - 1 hour lunch/recess break
    - 40 min specials
  - Parents will complete a self-screen for students daily
  - Halls will look like roads/6 ft space markers
  - Lunch will be in classrooms
    - Students will be unmasked and eating facing in one direction
    - Outdoor recess as much as possible
      - Students must remain 6 ft, but can share equipment
  - Encouraging windows to be open as much as possible
  - All rooms have ventilation systems
  - Students will travel to special areas
  - Children will be masked and 6 ft apart
    - Students should bring extra masks and they should fit properly
    - There will be mask breaks
    - Zero tolerance mask policy
  - Some classrooms were able to have two desks for students to keep their items on
    - Backpacks will be kept behind chairs with items in them
    - Will revisit if some items can remain at school after first two weeks
  - Cleaning and sanitizing will take place constantly throughout the day; especially high touch surfaces
  - Personal computers can be used; log onto guest wifi
  - Charging ports will be available, but need to be 6 ft apart
  - Cohort students will not be penalized if they choose to learn virtually
  - Teachers will be able to assist **briefly** if students need help
  - Class/holiday parties will not take place as volunteers cannot be in the school

- Maybe a drive by holiday parade
  - Tech person will be on site at QH
    - If having tech issues, contact the teacher first; worst case scenario, call front office
  - Building sub available if teacher is out; if can't get a sub, asynchronous work will be assigned for that day
    - Actively seeking building subs (only have 1 at QH)
  - 100 kids will be using transportation; pick up/drop off procedures will be communicated
    - For drop off: parents will pull all the way up and teachers will help move students straight to classrooms
    - Try to make pick up as efficient as possible
  - Many questions regarding having a positive test case in district; Mr. Rebh will check with school nurse and district policy as to procedures and next steps
    - School wide letter does get distributed letting parents know that there is a case at QH
    - District has FAQs under Health & Safety plan
  - Letter will come out via email with all procedures and things to expect on Friday (11/6)
  - Pick up/drop off day for materials may change due to hybrid starting - info will come later
- Lifetouch picture day is this Friday & Saturday (11/6 & 11/7)
  - Lifetouch has safety protocols in place
  - Class pictures will be composite style
  - Volunteers needed!
- Conferences will be held virtually 11/19 & 11/20; sign ups to come
- 11/10 - no school for grading day; 11/11 - no school for Veteran's Day
- 11/12 - cohort B first day of school; 11/16 - cohort A first day of school
- 12/7 - grades 3-5 will begin in their respective cohorts

### III. Officer's Report

- Co-Presidents - Brenda Falco & Sumana Kanubaddi
  - **Brenda** - Book fair numbers not in yet
    - PTO directory will go out again, it was missing some info
      - Advertising in directory now that it is online; will discuss and revisit
- Vice President - Michelle Fish
- Corresponding Secretary - Beth Alon
  - Clothing drive that was supposed to take place last year may be moved to the spring; will contact Kerri Mulray
  - New virtual fundraiser - Charleston Wrap (e-blast will go out); wrapping paper, kitchen items
    - PTO will make 40% of sales (30% from personalized item)

- Recording Secretary - Mara Walsh
- Treasurer - Christine Banas

#### IV. Upcoming Events

- Picture Days: November 6th (4-7 pm) & 7th (9 am - 1 pm)
- End of first marking period: November 9th
- No School: November 10th & 11th
- First day Cohort B: November 12th
- First day Cohort A: November 16th
- Half Day (11:50 dismissal) for Parent/Teacher conferences: November 19th
- No School for Parent/Teacher conferences: November 20th
- Half Day (11:50 dismissal): November 25th
- No School: November 26th & 27th

#### V. Adjournment

- Email Rich Rebh with any other questions
  - Answers to questions posed this evening will be sent out via email